



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	CRICKLADE JENNER HALL		
<b>Contact name</b>	Vicky McIntosh		
<b>Contact address</b>	6 Middle Ground, Cricklade SN6 6JQ		
<b>Contact number</b>	01793 759338	<b>e-mail</b>	vmcintosh@crickladejennerhall.org.uk
<b>Organisation type</b>	<b>Not for profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/town council</b> <input type="checkbox"/> <b>Other, please specify</b>		

### 2. Your project

<b>Project Title/Name</b>	Total Repair of Cricklade Jenner Hall Roofs		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The project involves renewing stone slated roof slopes which will ensure the longevity of this community and heritage asset. Specialist Cotswold stone roof tilers will relay the roof. Some of the original stone slates will be re-used, others will be donated by a member of our Community or sourced by a contractor. Now there is constant ingress of water and replacing a single stone slate leads to approximately half a day's work because of the fragile nature of the existing coverings and fixings. The walls will be protected from becoming damp thus ensuring the building for future generations.</p>		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Wootton Bassett & Cricklade Area Board		
<b>I/we have discussed our project with the town/parish council?</b>	<b>Yes</b> <input checked="" type="checkbox"/>	<b>Date</b>	<b>No</b> <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	<b>Yes</b> <input checked="" type="checkbox"/>	<b>Date</b>	<b>No</b> <input type="checkbox"/>

<b>Where will your project take place?</b>	Cricklade Jenner Hall, Bath Road, Cricklade SN6 6JQ
<b>When will your project take place?</b>	2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	In the last 3 years £5,167 has been spent on roof repairs to overcome ingress of water. A community survey showed that 47% of users felt that the conditions in the hall are badly affected by the state of the roof & showed 100% support for Jenner Hall as a community amenity. In March 2010 Bartosch & Stokes, Chartered Architects & Historic Building Consultants advised us after a survey by them & independent timber consultant, Ridout Associates that the roof had a limited life and complete repair was required. The saving on energy costs will free up more income which can be diverted to additional improvements. The improved internal conditions will mean the number and type of bookings will increase & ensure the longevity and sustainability of the building and its continued availability as the most suitable facility chosen by the elderly. Following the repair, a comprehensive maintenance programme can be in place, making it a sustainable community building for the future - a real legacy.
<b>How many people will benefit from your project?</b>	Approximately 210 people each week
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  Please provide a reference/page no.	Promote historic buildings/conservation areas. Social integration across the ages. Supports vulnerable people. Healthy living - Lifestyle classes  Pages 6, 9, 12, 20 & 21
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b> Without Jenner Hall there is no other suitable venue or available facility for the elderly – their chosen venue (letter from the elderly at Cricklade Open Door Club attached) It is unique and this is the reason why it is a popular venue for various activities and events and used by approximately 210 people each week. With a repair of the roof and improved internal conditions the Hall will be more attractive to users. Our USP's are that it is affordable to all: it has a warm friendly environment, is convenient, is centrally located and easy to access. Most of the community can walk to it and the elderly use their motorized vehicles and park in the spacious courtyard. There are pockets of deprivation in Cricklade and socially isolated people (particularly the elderly and frail) can feel isolated and lonely when they have no facilities to meet socially, and this can lead to depression and mental illness.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

When we have completed the project the ongoing maintenance for the roof will be funded from Hall rentals and our regular local fundraising events.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We would undertake another user survey from the community. Monitor the increase in bookings and we will also monitor heating costs to establish what savings have been made. .

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

Ongoing contact, last meeting in Oct. 2011

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Cricklade Town Coucil	£1,000	£1,000
Gannett Foundation	£10,000	
Sita Landfill Grant	£60,000	
Trusthouse Fn. & others	£57,000	

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: 12	Year: 2010
A - Total income:	£19,056	
B - Minus total expenditure:	£18,630	
Surplus/deficit for year: (A minus B)	£426	
Free reserves currently held:	£30,000	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Building work	£132,000	Own fundraising/reserves	C	£19,900
Professional fees	£15,600	Fundraising for next 12 months	P	£5,000
CMD (Health & Safety	£1,920	Parish/town council	C	£1,000
Ecologist	£3,240			£
Planning & Building Regs. fees	£1,200	Trusts/foundations	P	£70,000
Contingency @ 5%	£7,920	& grant applications	P	£36,000
	£	In kind		£
	£	Project Manager	C	£5,097
	£	Other		£
	£	Construction Design Management	C	£7,776
	£	'Friends' Subscription Scheme	P	£994
	£	Volunteer time & Cotswold tiles	C	£5,450
<b>Total Project Expenditure</b>	<b>£161,880</b>	<b>Total Project Income</b>		<b>£151,217</b>

<b>Total project income B</b>	<b>£151,217</b>
<b>Total project expenditure A</b>	<b>£161,880</b>
<b>Project shortfall A – B</b>	<b>£10,663</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£5,000</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	LLoyds TSB
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current account

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date)04/10/2011 or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Vicky McIntosh

**Date:** 17.10.2011

**Position in organisation:** Trustee & Grants Co-Ordinator

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**